Auction Navigation (Web-Based)

This article shows you what a Qgiv auction looks like for attendees. It will take you through the steps for browsing, bidding, and paying for items on the web.

Please note: Once you've registered for an auction, you can use either a web browser or the app to participate, and you can switch between the two using the same login information.

Also, after you've claimed your auction ticket using your ticket code, you won't need to enter the code again. You'll just need to log in to the auction using your email and password.

Navigating the Auction Site and Browsing Items

Once you've registered, enter the auction on the web with your ticket code.

From the registration confirmation screen, click the link that says Enter your ticket code to start bidding online now.
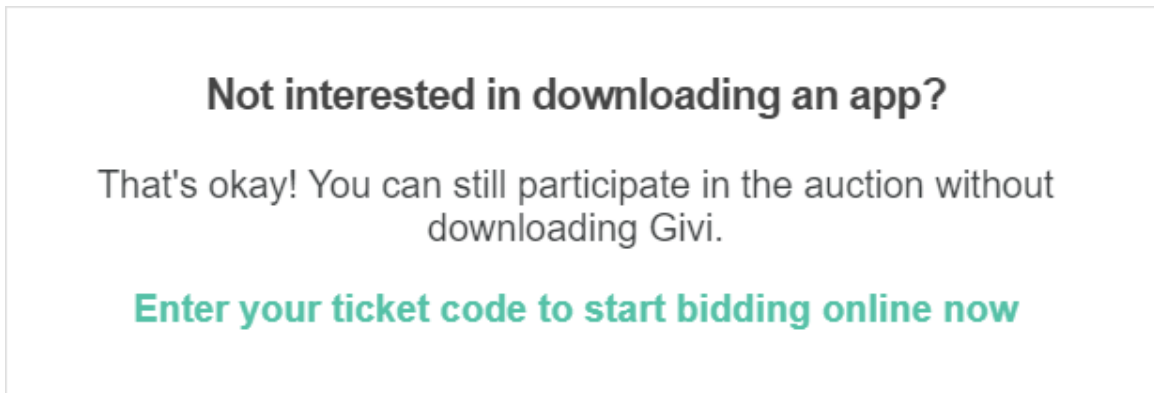
Enter or confirm your ticket code, and then click Continue.

From the auction home page, you can enter your ticket code by clicking the link in the upper right corner of the screen labeled Log In or Register or Enter a Ticket Code or Register.
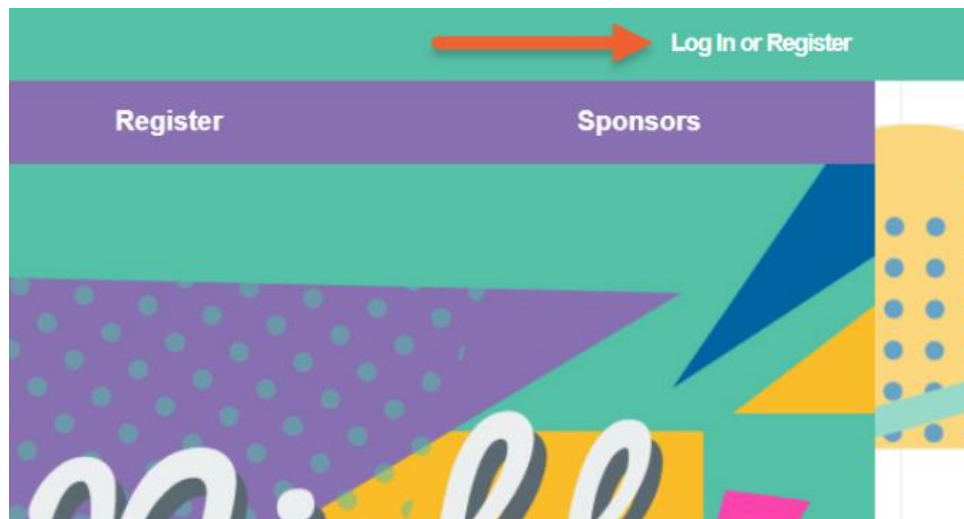
You'll be taken to a place to enter your ticket code and click **Submit Code.**

Do you have a ticket code?

Enter your ticket code or register for this event to participate.

Submit Code

Register for this Event

Set up or log in to your Qgiv auction account.

Create an Account

f Log in with Facebook

G Sign in with Google

🍎 Sign in with Apple

or

| Kimber | Test |

kimber.test@mailinator.com

| •••••••••• | •••••••••• 👁 |

Create My Account

By creating an account, you agree to our Acceptable Use Policy.

Already have an account? Log in now

You'll be prompted to add a **Payment Method**.

> You can skip this step and add a payment method later, but you won't be able to bid on items until you've added one. For a smooth auction experience, we recommend you add a payment method now.

Once your account is set up and login is complete, you'll be automatically redirected to the **Auction Items** page.

From the Auction Home page, you can usually find the Items page using navigation links at the top of the screen. However, the host organization can customize navigation, so your auction might look a little different.
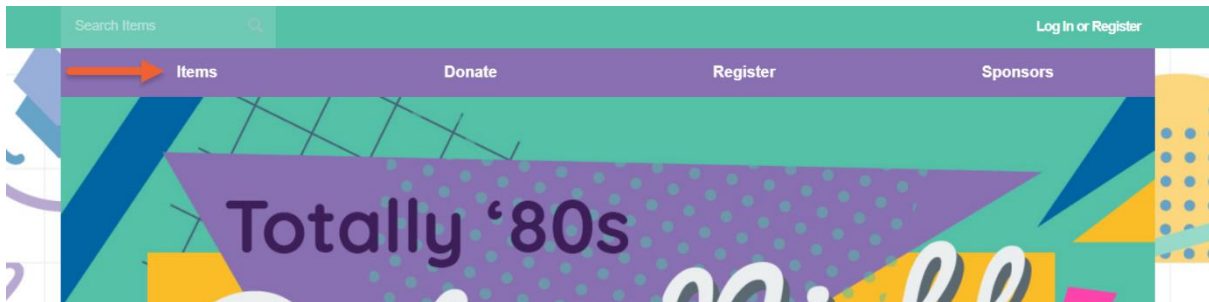
The other major area you'll want to familiarize yourself with is the **My Activity** page. You can access this page by clicking your name in the upper right corner of the screen after you log in.
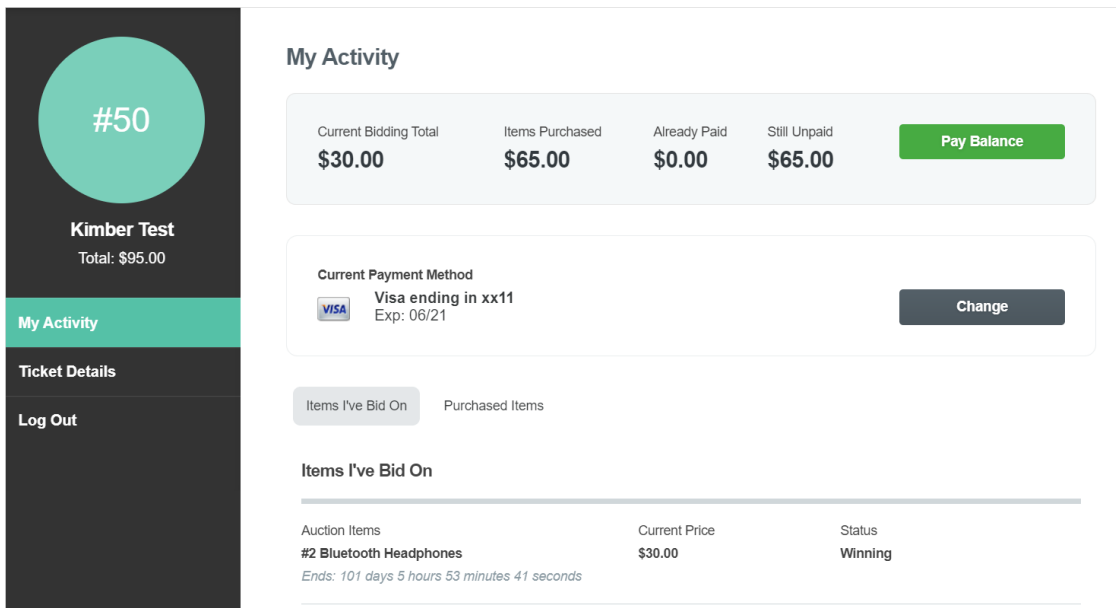
From this page, you can:

- View your bidding and purchase activity
- Pay your balance
- Add or change your payment method
- Review your Ticket Details
- Log out of your auction account

When you're ready to browse items, return to the Auction Items page.

If the host organization has turned on the search and filter features, you can search for specific items, change the sorting order for items, and filter by category, tags, and items with no bids.

Auction Items

Filter	Reset

Search by name or tag

Sort By

Item Name, A to Z ▾

Categories

○ Auction Items	8
○ Store Items	3
○ Fund-a-Need Items	4

Tags

○ Experiences	4
○ Gift Cards	1
○ Technology	2

Bids

○ No Bids	7

Click on a specific item to view the item detail page.

#6

Items • Auction Items

Cooking Class with Professional Chef

Experiences

Place Bid

Starting Bid:	Buy Now:
$30	$90

Valued At:

$80

Bidding Increment: $10.00

Bidding ends in 101 days 5 hours 50 minutes 28 seconds

Learn the art of cooking with a professional chef. Good for one cooking class, date and times will be sent to the individual that wins.

Bidding on Items

From an auction item's detail page, you can **Bid** on the item or **Buy It Now**, if the hosting organization has enabled that option.

After you place a bid, the item page will update to reflect your bidding status.
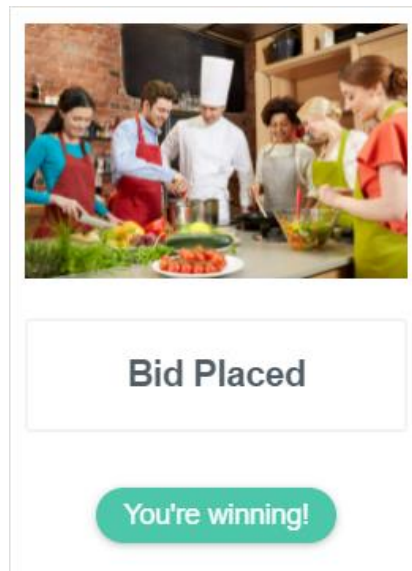
The process is similar for contributing to fund-a-need items and for buying store items.

For fund-a-need items, the Place Bid link will be replaced with a link to **Contribute**, and for store items, the link will be labeled **Purchase**.

Fund-a-Need   *Store*

Also, for store items, you'll have the option to select the quantity of the item you want to purchase.

Checking Out

When an auction category ends, a popup will appear, telling you the category has ended. The popup includes a link to the My Activity page so you can see what've you've won.

Click See What I've Won to return to the My Activity page, where you can review your purchases and change or add your payment method before checking out.
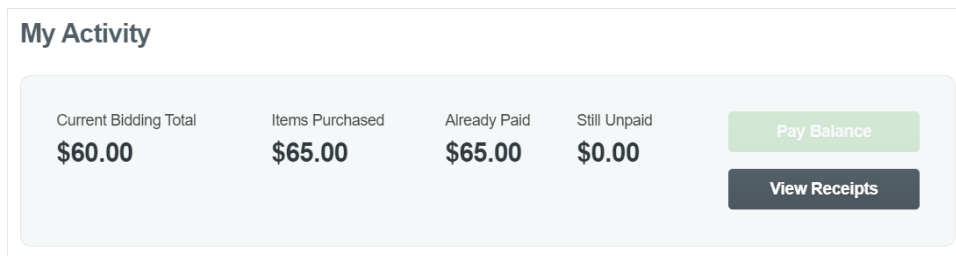
Click **Pay Balance** to check out.

> *Please note:* You can pay your balance for store and fund-a-need items at any time during the event, but you won't be able to pay for auction items until the hosting organization has opened checkout.
>
> If an auction item category has ended, but you don't see the cost of your won items reflected in your payment balance, it probably means the host has not opened checkout yet. You'll need to check back after checkout opens to complete your payment.

Once you've submitted a payment, you'll see a new link to **View Receipts**. Your receipts will also be emailed to the email address associated with your auction account.

Remember that you can switch between the web and Givi at any time using the same login credentials.

Happy Bidding!